**Role Description & Person Profile**

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| **Role** |  |
| **Job title** | Supply Chain Management Accountant |
| **Division** | UK MONO - ABN |
| **Department** | Finance |
| **Location** | Peterborough |
| **Team Structure**  Reports to, direct reports, etc**.** | Reports to: Head of Supply Chain Finance |

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| **Description** |  |
| **Impact Statement**  The contribution of the role to achieving the overall business objective. Span of impact.  Main purpose, focus of the role. | * Assists members of the Supply Chain finance team in providing robust financial support to the business * Ensures finance is at the heart of key decision making through:   + Appropriate, understandable, and accurate data   + Constantly challenging processes and information provided.   + Keeping things simple and streamlined * It requires strong skills in:   + Building relationships with key stakeholders at different levels   + Clear and concise communication   + The ability to solve problems with practical solutions.   + Proactively identifying and implementing opportunities to improve key processes.   + Ensuring the integrity and control of financial and management reporting   + Analysis and understanding of financial and KPI data. * Drives common ways of financial planning across the Supply Chain function. |

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| **Role Objectives**  The key responsibilities and key accountabilities of role. (5 to 10 areas) | * Responsible for accurate P&L reporting including detailed variance causals. * Work alongside the Supply Chain Finance team at period end to ensure completion of all required tasks in order to report the period results in a timely manner. * Preparation & management of balance sheet reconciliations * Provide relevant, insightful information to the Supply Chain teams. * Ensure reporting and processes are simple, streamlined and continuously improving. * Identifies opportunities for operational improvements by developing a good understanding of the supply chain cost base. * Preparation of financial budgets and forecasts * Provide support on project/capex work. * Other ad hoc reporting and analysis |
| **Key Stakeholders**  What are the challenges of the relationships, communication strategies required, etc. | * Operations and Transport Managers * Head of Manufacturing and Head of Planning and Supply * Procurement and Capital Programme & Projects Teams * Central finance |
| **Scope**  Depth, breath of knowledge application, ability to innovate, complexity of tasks, budgetary responsibility. | A role requiring someone who is able to build close working relationships with their stakeholders, providing detailed analysis, support and challenge where required. |

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| **Person Profile** |  | **Essential or**  **Desirable** |
| **Knowledge**  Consider number of years’ experience, any formal qualifications genuinely necessary or any key areas of knowledge. | * Part Qualified or Qualified accountant. * Management accounts experience * Budgeting and forecasting experience * Good analytical skills * Strong Finance system experience * Excellent Excel skills | E  E  D  E  D  E |
| **Key Behaviours**  Consider which of our Guiding Principles are particularly relevant and also any role specific behaviours. | * Clear, concise communicator – written and verbal. * Pro-active. Ability, hunger, and desire to see and implement solutions. * Confidence to constructively challenge * Problem solver * Ability to manage to tight deadlines and prioritise. |  |
| **Other Factors**  Travel, shiftworking, HGV Licence, etc. | * Some travel within GB may be required (infrequent) * Some requirements to work longer hours (e.g. at period end & during forecasts) |  |