**Role Description & Person Profile**

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| **Role**  |  |
| **Job title** | Supply Chain Management Accountant |
| **Division** | UK MONO - ABN |
| **Department** | Finance |
| **Location** | Peterborough |
| **Team Structure** Reports to, direct reports, etc**.** | Reports to: Head of Supply Chain Finance |

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| **Description** |  |
| **Impact Statement** The contribution of the role to achieving the overall business objective. Span of impact. Main purpose, focus of the role. | * Assists members of the Supply Chain finance team in providing robust financial support to the business
* Ensures finance is at the heart of key decision making through:
	+ Appropriate, understandable, and accurate data
	+ Constantly challenging processes and information provided.
	+ Keeping things simple and streamlined
* It requires strong skills in:
	+ Building relationships with key stakeholders at different levels
	+ Clear and concise communication
	+ The ability to solve problems with practical solutions.
	+ Proactively identifying and implementing opportunities to improve key processes.
	+ Ensuring the integrity and control of financial and management reporting
	+ Analysis and understanding of financial and KPI data.
* Drives common ways of financial planning across the Supply Chain function.
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| **Role Objectives** The key responsibilities and key accountabilities of role. (5 to 10 areas) | * Responsible for accurate P&L reporting including detailed variance causals.
* Work alongside the Supply Chain Finance team at period end to ensure completion of all required tasks in order to report the period results in a timely manner.
* Preparation & management of balance sheet reconciliations
* Provide relevant, insightful information to the Supply Chain teams.
* Ensure reporting and processes are simple, streamlined and continuously improving.
* Identifies opportunities for operational improvements by developing a good understanding of the supply chain cost base.
* Preparation of financial budgets and forecasts
* Provide support on project/capex work.
* Other ad hoc reporting and analysis
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| **Key Stakeholders** What are the challenges of the relationships, communication strategies required, etc.  | * Operations and Transport Managers
* Head of Manufacturing and Head of Planning and Supply
* Procurement and Capital Programme & Projects Teams
* Central finance
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| **Scope**Depth, breath of knowledge application, ability to innovate, complexity of tasks, budgetary responsibility. | A role requiring someone who is able to build close working relationships with their stakeholders, providing detailed analysis, support and challenge where required. |

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| **Person Profile** |  | **Essential or** **Desirable** |
| **Knowledge**Consider number of years’ experience, any formal qualifications genuinely necessary or any key areas of knowledge. | * Part Qualified or Qualified accountant.
* Management accounts experience
* Budgeting and forecasting experience
* Good analytical skills
* Strong Finance system experience
* Excellent Excel skills
 | EEDEDE |
| **Key Behaviours**Consider which of our Guiding Principles are particularly relevant and also any role specific behaviours. | * Clear, concise communicator – written and verbal.
* Pro-active. Ability, hunger, and desire to see and implement solutions.
* Confidence to constructively challenge
* Problem solver
* Ability to manage to tight deadlines and prioritise.
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| **Other Factors** Travel, shiftworking, HGV Licence, etc. | * Some travel within GB may be required (infrequent)
* Some requirements to work longer hours (e.g. at period end & during forecasts)
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