**Role Description & Person Profile**

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| **Role** |  |
| **Job title** | Transformations Analyst (Central Finance) |
| **Division** | Central Functions |
| **Department** | Central Finance |
| **Location** | Peterborough |
| **Team Structure**  Reports to, direct reports, etc. | Reports to: Central Finance Transformations Manager |

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| **Description** |  |
| **Role Overview**  The contribution of the role to achieving the overall business objective. Span of impact.  Main purpose, focus of the role. | As a key member of the Central Finance Transformations team, you will be working with project teams, Central Finance, AB Agri divisions and third-party suppliers to design, build and implement new systems and processes to the agreed milestones and business outcomes which will optimise the use of technologies and improve process efficiencies enabling Central Finance to take on more capacity and support AB Agri in achieving its strategic goals. |
| **Role Objectives**  The key responsibilities and key accountabilities of role. | * Develop a strong understanding of our existing Finance processes and system landscape as a building block for transformational change. * Using CI methodology within the department, identify opportunities for process improvement. * Develop and implement process improvement initiatives to simplify processes, automate processes or eliminate workarounds to gain efficiencies in the process and improve user experience. * Working collaboratively with GTS, Central Finance and 3rd party suppliers to deliver strategic AB Agri system projects from design to deployment. * Facilitate, co-ordinate, and manage all types of project testing including functional and user acceptance testing and where fails occur, work with the relevant teams to proactively find a resolution. * Design, co-ordinate and deliver training programmes for end users on new processes and systems and provide day-to-day support by producing work instructions, training videos, process maps. * Build successful relationships with stakeholders at all levels throughout the project lifecycle and understand their varying levels of interest and influence on the project to engage with them accordingly. * System administrator on Central finance owned systems: Purchase to Pay, expenses and banks, managing system user permissions to ensure financial controls and segregation are maintained. |

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| **Key Stakeholders**  What are the challenges of the relationships, communication strategies required, etc | This role will work with a wide range of senior stakeholders across AB Agri and ABF:   * Central Finance * GTS * AB Agri Divisions |
| **Scope**  Depth, breath of knowledge application, ability to innovate, complexity of tasks, budgetary responsibility. | A role requiring a practical and pragmatic approach, with a solid understanding of finance processes.  Someone not afraid to challenge, but who can do so with the appropriate level of understanding of the business. |

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| **Person Profile** |  | **Essential or Desirable** |
| **Knowledge** | * Good understanding of operational processes * Proficient in Microsoft Office (Word, Excel and PowerPoint), with advanced Excel skills * Experience in using Power BI and process mapping tools. * Qualified Lean Six Sigma Green belt or equivalent | E  E  D  D |
| **Key Behaviours** | * Strong engagement and communication skills, with proven ability in developing effective working relationships across all levels of the organisation. * Constantly looking for continuous improvement * Gets to the root cause of issues quickly and a creative problem solver. * Identify opportunities to improve key processes and drive to implement them. * Strong organisational skills with ability to work at speed and adapt to changing demands and priorities. * Desire to learn new things, broaden knowledge base and make a real difference | E  E  E  E  E  E |
| **Other Factors** | * Some travel within the UK and Europe may be required but likely infrequent |  |