**Role Description**

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| **Role** |  |
| **Job title** | Production Operative |
| **Division** | Premier Nutrition, Speciality Nutrition |
| **Department** | Operations |
| **Location** | Fradley Park |
| **Team Structure**  Reports to, direct reports, etc**.** | Reporting to the Shift Leader |

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| **Description** |  |
| **Impact Statement**  The contribution of the role to achieving the overall business objective. Span of impact.  Main purpose, focus of the role. | Ensuring production is completed, in a safe working environment. Ensuring quality is met to the highest standard and customers’ expectations are fully met on time. |
| **Day to Day tasks** | * **Weighing of ingredients.**   Preparing accurately weighed ingredients for addition into individual batches at one of a number of weigh stations in the factories. Ingredients are delivered in bags and boxes and have to be batch tracked and weighed accurately with an attention to detail to ensure product integrity   * **Carrying packaging.**   Batches of premix contain a number of ingredients including whole and part bags (weighed). Individual ingredients are selected and added onto a pallet for tipping into a mixer bin before been mixed and packed.   * **Adding ingredients into batch.**   The pre weighed ingredients and whole bags have to be discharged into the mixer bin via the hand tips, along with bulk addition that is semi-automated and controlled from the station.   * **Packing products.**   After the ingredients are added into the mixer bin and mixed they are delivered to the packing stations where the contents are decanted into a weigh scale where the pack size is weighed into a bag. The bag is closed and stitched before being stacked on a pallet.   * Operating production line equipment * Reporting equipment faults to maintenance staff * Monitoring the production process and carrying out basic testing and quality checks * Cleaning and maintaining work areas and machinery |

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| **Person Profile** |  | **Essential or**  **Desirable** |
| **Key Behaviours** | * Demonstrable experience in a Premix manufacturing environment * The ability to follow instructions * An eye for detail and conscientious approach * The ability to work quickly and methodically * A team worker * Be willing to undertake additional training * Good practical skills * The ability to concentrate while doing repetitive tasks |  |
| **Other Factors**  Travel, shift working, HGV Licence, etc. | Must be prepared to work the occasional overtime and weekend as the business requires, in addition to staggering holidays along with other members of the Production/Operations Team.  Travel between sites may be required |  |
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