NIR Lab Assistant

* Receive, log, process samples for both NIR and lab analysis
  + log samples within our LIMS
  + prepare by, labelling, milling, and interim storage
  + process samples by scanning on different NIR devices
  + post processing storage of samples
* Assist with the production, packaging, and organisation of sample for our validation service (Ingot Check)
* Support the NIR Laboratory Coordinator with their daily activities
* Document creation for shipping purposes
* Liaise with customs/courier bodies for paperwork compliance
* Record keeping and filing of reports
* Assist laboratory management team as necessary
* General Housekeeping