NIR Lab Assistant

* Receive, log, process samples for both NIR and lab analysis
	+ log samples within our LIMS
	+ prepare by, labelling, milling, and interim storage
	+ process samples by scanning on different NIR devices
	+ post processing storage of samples
* Assist with the production, packaging, and organisation of sample for our validation service (Ingot Check)
* Support the NIR Laboratory Coordinator with their daily activities
* Document creation for shipping purposes
* Liaise with customs/courier bodies for paperwork compliance
* Record keeping and filing of reports
* Assist laboratory management team as necessary
* General Housekeeping