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| **Role Title:** | BTS Business Solution Architect |
| **Report to (title):** | BTS SLT – Head of Architecture, line manager Solution Architect Manager |
| **Function/Department:** | BTS – Architecture |
| **ABF Business Technology Services Overview** | |
| Business Technology Services (BTS) works across the major divisions of ABF, helping our businesses to thrive through the provision of world class Technology infrastructure, IT architecture and support, and delivery of new technologies to support the achievement of company strategic outcomes. | |
| **Role Summary** | |
| As part of the development of BTS we are expanding our architecture capabilities with additional solution architects that will be dedicated to key Business Units. This provides the business with in-house architecture capability to develop solutions aligned to strategy but still have access to wider BTS architecture knowledge and resource.  The Business Solution Architect plays a crucial role in designing technology solutions that meet specific business requirements, taking into consideration established standards and key principals including security, integration, redundancy, and cost effectiveness. The architect will work closely with the Business Unit Lead Solution Architect and engage where necessary with BTS architects throughout the project development lifecycle.  Having enterprise experience in solution architecture with a focus on infrastructure, cloud solutions and a range of commercial line of business applications, the Business Solution Architect will engage with a wide range of stakeholders, including business leaders, 3rd party suppliers and project managers, and create detailed solution documentation in support of assigned projects. The architect will also oversee the implementation of the solution to ensure delivery is aligned to the approved design. | |

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| **Role Responsibilities/Accountabilities** |
| * Work closely with business stakeholders, project managers, and other IT teams across the business and BTS to understand and analyse requirements and translate them into effective architectural solutions. * Ensure architecture solutions align to business standards, architecture principals and vendor best practices. * Collaboration with wider business IT teams and BTS architects ensuring solutions align to infrastructure and cloud standards. * Facilitate communication and collaboration across teams to ensure alignment and successful project delivery. * Ensure designs are compliant with security, regulatory, and operational standards. * Provide accurate deployment and ongoing operational costs including hardware, software, cloud consumption and support. * Architecture designs are accurately documented, and version controlled. * Present architecture material to executive project boards, key stakeholders, and the project team, including strategic partners and third-party suppliers as required. * Supporting RFI and RFP initiatives by developing request documentation and engaging in the formal execution of the initiatives to conclusion. * Review project delivery outcomes and feedback where delivery diverges from approved design. * Ensure that SaaS and other third-party applications or solutions integrate seamlessly into ABF’s environment. * Promote a culture of continuous learning and development. * Work closely with the Lead Solution Architect as part of a close-knit team to deliver the Business strategy and objectives. * Alignment to a specific ABF Business Unit for agreed long term periods (1 year+) |

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| **Working Pattern & Location** |
| * This role is a 37.5-hour week Monday – Friday * Alignment to ABF Corp * This will be a hybrid role, with a mix of home working plus travel to Central London on regular basis – up to 2 / 3 days a week. Travel to Peterborough will also be required periodically. |

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| **Experience, Knowledge, Skills & Attributes** | |
| **Essential** | **Desirable** |
| Proven track record in solution architecture. | Relevant IT degree and subsequent education / training courses aligned to architecture |
| Knowledge of and understanding of Enterprise Architecture and governance | Broader cloud computing experience with hyper-scalers (AWS and/or Google) |
| Experience of working within an ITIL service management environment with strong knowledge of business systems or applications within a corporate environment | Contract negotiation including alignment with business and project requirements, schedule reviews and understanding of key contract terms. |
| Proficiency in architectural frameworks and methodologies such as TOGAF or similar | Understanding of application architecture (front-end and back-end and middleware layers) |
| Familiarity of Enterprise Architecture tools such as Orbus Infinity/iServer or other | Have a broad enterprise application and transformative technology experience including ERP, Data & Analytics and AI technologies |
| Excellent oral and written communication skills with demonstrable architecture documentation and presentation capabilities | Experience in development of technology roadmaps and IT strategy |
| Strong organisational and planning skills with ability to prioritise workload as required. | Capability to develop policies, standards, and design principals |
| Experience in project planning, estimating and cost management | Migration planning and toolsets experience |
| Can manage complex architectural challenges involving multiple systems and stakeholders |  |
| Architecture solution design incorporating security and compliance |  |
| Technical expertise in Wintel environments, cloud solution development (primarily Microsoft Azure), infrastructure architecture (compute, networking, storage, physical and virtual environments) |  |
| Experienced in Office 365, Azure AAD and Identity |  |
| When designing solutions can make informed decisions about design trade-offs, balancing factors such as performance, scalability, security, cost, and maintainability |  |
| Experienced in developing RFI/RFP documentation and supporting these initiatives through to conclusion. |  |
| Personally motivated with a strong desire to take full responsibility to ensure solutions meet or exceed requirements |  |
| Experience in a broad range of architecture solution design for projects ranging from small to large complex requirements. |  |