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| **Role Title:** | BTS Senior Test Analyst |
| **Report to (title):** | Senior Business Change and Technology Project Manager |
| **Function/Department:** | Business Technology Services (BTS) |
| **ABF Business Technology Services Overview** | |
| Business Technology Services works across the major divisions of ABF, helping our businesses to thrive through the provision of world class Technology infrastructure, support, and delivery of new technologies to support the achievement of company strategic outcomes. | |
| **Role Summary** | |
| This is an exciting time to join the BTS family. Our Global Delivery function is maturing its approach and linking to our BTS vision & strategy is launching a new service called ‘PMaaS’ (Project Management as a Service). This new service will operate as an internal consultancy offering project and programme-based professionals across ABF through an assignment-based model. This will see resources assigned out of BTS’ central PMaaS pool to other ABF Businesses to work on strategically important business change technology projects and programmes.  The Test Analyst is a critical role to delivering test services to suit our internal client needs. This role needs to take ownership for its own testing assignment deliveries to enable solutions to be delivered on time with the highest possible degree of quality assurance, operating as expected prior to handover & project closure. In addition, the role will contribute towards the development of the testing methodology and associated artefacts. | |

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| **Role Responsibilities/Accountabilities** |
| * Execute against test plans. * Create and execute test scenarios, test cases, test scripts. * Log, monitor and retest all defects found, documenting findings in test reports in line with current best practices. * Ability to analyse functional and non-functional specifications to build test cases and associated scripts. * Methodical approach to recording of test scripts and test execution using structured test management and defect tracking tools. * Serve as a subject matter expert and serving as a test consultant in a multi-vendor environment. * QA system testing of suppliers’ deliverables to ensure products delivered to ABF for testing are of an acceptable standard. * Providing the Test Manager / Project Manager with regular update/ reports on progress of the testing phases. * Work to develop the capabilities of the BTS PMaaS service, promote continuous improvement and knowledge sharing across all resources. Share best practices and develop greater knowledge of testing across the members of the PMaaS resource pool. |

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| **Working Pattern & Location** |
| * This role is a 37.5hour week Monday – Friday * This will be a hybrid role, with a mix of home working plus travel to Central London and Peterborough on regular basis – possibly up to 2 / 3 days a week. |

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| **Experience, Knowledge, Skills & Attributes** | |
| **Essential** | **Desirable** |
| Professionally qualified to at least BCS ISTQB Foundation level | Experience of performing at a Test Lead level, including assisting in the creation of test plans and schedules and progress reporting |
| Proven track record of having added value and minimised business risk through both structured and exploratory testing techniques | Comfortable with ambiguity and shaping testing blueprints & strategy with minimal input / direction set by senior leadership. |
| A team player with a proven track record of working with project test managers, test analysts, architects, developers, support staff, business staff, third parties and other project related staff as part of a testing project | Strong knowledge and understanding of business needs with the ability to establish/maintain high level of customer trust and confidence. |
| Results and goals oriented, very hands-on and adopts a pragmatic and practical approach to testing | Experience of operating within federated environments or within an IT Service Management Provider / consultancy advantageous |
| Proven ability to work under pressure to tight deadlines | Knowledge of test automation and/ or performance testing |
| Proven ability to communicate, both written and verbal, with other staff and third parties working on the project. Be able to pitch details and articulate issues/impact according to the audience | Experience using JIRA, X-Ray and other test management tools |
| Proven ability to work alone and as part pf a larger team |  |
| Experience of creating test scripts/ scenarios to test both functional and non-functional requirements |  |
| Extensive experience of manual testing, specifically but not limited to system integration and user acceptance |  |
| Experience of working with business users to facilitate user acceptance testing |  |