**Role Description & Person Profile**

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| **Job Title** | Quality Technician |
| **Reports to** | Quality Supervisor |
| **Business** | Premier Nutrition |
| **Location** | Rugeley and Fradley Park, Staffordshire |
| **Direct & Indirect Reports** | None |
| **Budget Responsibility** | None |

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| **Role Overview**  Impact Statement | You will be part of an excellent quality provision, supporting colleagues, the Quality Supervisor and the Quality Assurance Manager in maintaining exceptional standards whilst developing practices in line with Premier Nutrition's role as a leading innovative nutrition business. |
| **Key Responsibilities** | **Quality Control**   * Analysis and release of incoming raw materials by Near Infrared Spectroscopy (NIR). * Collection of in- process and finished product samples from the manufacturing facility. * Collection and preparation of raw material, in-process, and finished goods samples in accordance with the process verification schedule, and as and when requested by internal and external customers. * Preparation of samples for external analysis * Reporting and following up of Out of Specification results in a timely manner. * Maintenance of good housekeeping and hygiene standards, operating a clean as you go policy. * Control of non-conforming products – release and where required investigation * Factory Standards Auditing – Hygiene audits, glass audits. * Investigation and reporting on internal quality failures. * Support the operations teams on addressing non- conformances and internal failures raised from internal / external audits. * Develop and maintain a working relationship with external laboratories – methods, turnaround times, queries, complaints. * Filing and circulation of Certificates of Analysis as required.   **Quality Assurance**   * Internal audits against documented standards i.e. UFAS, FSSC 22000, follow up and close out of any non-conformances raised, as directed by the quality manager or quality supervisor. * Support the quality manager / quality supervisor in the development of the quality management system to satisfy the requirements of the certification standards. * Support in the collation and reporting of complaint and CAPA data internally and externally.   **Feed Safety**    To understand the impact of processes and actions on Feed Safety.  To carry out tasks and procedures as trained. |
| **Key Stakeholders** | * Nutritionist Team * Customers services team * Production Teams * Management Team * Certification body and authority representatives |
| **Other Factors**  Travel, shift pattern, working hours, Licence type etc. | This role will involve working at both the Rugeley and Fradley Sites as required by the needs of the business.  Full driving licence required. |

**Person Profile**

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| **Required experience, qualifications, and necessary knowledge** | |
| **Essential** | **Desirable** |
| * Ability to multitask and prioritise workload independently. * Attention to detail and strength of character to challenge the status quo. * Experience of using Microsoft Office * Able to work on their own initiative, but equally effective working in a small team. * Performs well as part of a multi-functional team. * A collaborative working style. * Educated to GCSE or equivalent, preferably in science and maths related subjects. | * Experience of working in a quality role * Experience of working in a manufacturing environment * Experience using I.T.-based auditing tools e.g. NIR. * Experience of working with quality-based systems. |

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| **Key Behaviours** |  |
| **AB Agri High Performance Framework** | Our high-performance framework is a set of guiding behaviours which have been created with people from across our businesses to enable great performance across the organisation. The focus is on what you can do to demonstrate high performance in your role, as well as the behavioural inputs to assist you getting there.   * Pioneering – Curious, spirited and bold. We lead the right way. * Excellence – We seek excellence in all that we do. * Growth – We create ways for our people and customers to thrive. That’s how we keep making a difference. |