**JOB DESCRIPTION – Laboratory Team Leader**

**Job Title: Laboratory Team Leader**

**Reporting to: Deputy Laboratory Manager**

**About Us:**

From its formation in 1943, NMR has grown and developed into an integrated service provider working for farmers and milk buyers as well as an independent source of data for advisors such as vets, farm consultants and breed societies. The company and its staff are dedicated to providing the highest quality recording, testing, health and fertility services & products for dairy animals, supporting farmers and the farming industry to make improved decisions as well as working with milk buyers and retailers to constantly improve the quality of milk and dairy products.   
  
**The Role:**

The Laboratory Team Leader will provide guidance, instruction, direction and leadership to a team of laboratory technicians. They will have the purpose of managing the processes involved in registering and analysing samples and authorising results in accordance to customers agreed service levels. Carrying out your duties you will be required to work a shift consisting of five days on including weekends with two off during the week. From time to time training and cover may be required during the laboratories operational times on the night shift.

**Essential Key Skills:**

* To have experience and a background within the science or related industry
* To have strong and demonstrable leadership skills
* To be able to motivate a team to achieve an end goal
* To have excellent organisational skills
* To be a strong communicator so to be able to build relationships with internal and external stakeholders within the laboratory function
* To have excellent project management skills
* To control and develop employee training experiences

**Key Responsibilities:**

* Manage the workflow through the various Laboratory departments during the day to ensure resources are used as efficiently as possible
* Line Manage Laboratory Staff
* Ensure samples are registered, tested and results entered in accordance with SOP’s and working practices.
* To train all laboratory staff in new laboratory methods and amendments to existing ones.
* Assist the Quality Unit in maintain training records for all Laboratory Technicians
* Assist the laboratory’s aim for UKAS accreditation according to the timescale set by Laboratory Management.
* Provide assistance with both internal and external customer testing issues associated with the laboratory
* Ensure that available equipment operates to maximum efficiency.
* Deal appropriately with internal and external customer queries.

**Our Values**

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