**Role Description & Personal Profile**

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| **Role** | |
| **Job Title:** | Financial Accountant - UK |
| **Division:** | AB Neo |
| **Department:** | Finance |
| **Location:** | UK (Melmerby/Peterborough) |
| **Role Type:**  Permanent, FTC etc | Permanent |
| **Team Structure:**  Reports to, Direct & Indirect Reports | Reports to: Finance Manager – UK & Spain |

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| **Description** | |
| **Impact Statement:**  The contribution of the role to achieving the overall business objective. Span of impact.  Main purpose, focus of the role. | The Financial Accountant plays a critical role in enabling the business to achieve its strategic and operational objectives through accurate, timely, and insightful financial reporting. As a key contributor to financial integrity and regulatory compliance, this role ensures that senior management and stakeholders have the reliable data needed for effective decision-making.  Its main purpose is to maintain robust financial controls, drive continuous improvements. The role is focused on ensuring financial accuracy and regulatory compliance, which in turn supports sustainable growth, investment decisions, and operational efficiency. |
| **Feed Safety** | Understand the impact of processes and actions on Feed Safety.  Carry out tasks and procedures as trained. |
| **Key Responsibilities:**  The key objectives and accountabilities of the role. (5 to 10 areas) | * Prepare monthly, quarterly, and annual financial statements in accordance with UK GAAP or IFRS. * Manage and perform balance sheet reconciliations and journal postings. * Support the month-end and year-end closing processes. * Assist with the preparation and submission of VAT, corporation tax, and other statutory returns. * Ensure compliance with all financial regulations and internal policies. * Liaise with external auditors and provide the necessary documentation during audits. * Maintain and improve internal controls and accounting procedures. * Support budgeting and forecasting activities. * Contribute to finance projects, including system implementations and process improvements. |
| **Key Stakeholders**  What are the challenges of the relationships, communication strategies required etc | Head of Financial Control  Finance Manager – UK & Spain |
| **Scope**  Depth, Breadth of knowledge application, ability to innovate, complexity of tasks, budgetary responsibility | This role requires a strong depth and breadth of financial knowledge, applying accounting principles. The Financial Accountant must interpret complex financial data, adapt to evolving regulatory standards, and apply sound judgment when managing reporting and compliance requirements.  While the role may not have direct budget ownership, it holds responsibility for the accuracy of financial data that informs budgeting, forecasting, and strategic investment decisions. Complexity arises from managing multiple deadlines, and ensuring compliance with GAAP, IFRS, and tax legislation |

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| **Person Specification** |  | **Essential / Desirable** |
| **Knowledge:**  Consider number of years’ experience, any formal qualifications genuinely necessary or any key areas of knowledge. | * ACA, ACCA, or CIMA qualified (or finalist with strong experience). * Proven experience in a financial accounting or audit role. * Strong knowledge of UK accounting standards and tax regulations. * Excellent Excel skills and experience with financial systems (e.g. SAP, Oracle, Sage, M3, D365). * High level of accuracy and attention to detail. * Ability to work independently and as part of a team. * Strong organisational and communication skills. | E  E  E  E  E  E  E |
| **Key Behaviours:**  Consider which of our guiding principles are particularly relevant and also any role specific behaviours | * **Analytical Thinking:** Demonstrates a structured approach to problem-solving and uses data to make informed decisions. * **Attention to Detail:** Maintains high levels of accuracy in financial reporting and reconciliations. * **Accountability:** Takes ownership of responsibilities and delivers outputs reliably and on time. * **Integrity**: Upholds the highest standards of ethics, confidentiality, and professional conduct. * **Collaboration:** Builds strong working relationships across finance and non-finance teams to support shared objectives. * **Adaptability:** Responds positively to change and proactively seeks better ways of working. * **Communication:** Explains financial information clearly and concisely to non-financial colleagues. * **Proactive Attitude:** Identifies opportunities for improvement and contributes to the enhancement of processes and controls. | E  E  E  E  E  E  E  E |
| **Other factors:**  Travel, Shift Working, HGV Licence etc | Adopt a creative use of technology, travel, communication mediums and face to face interaction to deliver results & team engagement, whilst achieving a sensible work life balance. | E |
| **Date Agreed:** |  | |
| **Authorised by:** |  | |