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| **Role Description** |  |
| **Job title:** | Certified Management Accountant (GL accountant) |
| **Reports to:** | Head of Finance EMEA (Reporting & Controls) |
| **Location:** | Rotterdam, the Netherlands |
| **Direct & Indirect Reports:** | N/A |
| **Overall Purpose:** | As a Certified Management Accountant or a GL Accountant based in the Netherlands, you will play a key role in ensuring accurate and timely month-end closings, financial reporting, and continuous improvement of financial processes. You will be responsible for maintaining high-quality general ledger accounting, managing the purchase-to-pay (P2P) cycle, and contributing to the integrity of our ERP systems. Acting as a finance liaison, you will collaborate closely with the AB Agri Central team in the UK and finance colleagues across EMEA to optimise operations and enhance the internal stakeholder experience.  Your role demands strong analytical skills, attention to detail, and a proactive mindset. You should be confident working independently while also contributing to a collaborative finance team. A commitment to process improvement, compliance, and financial accuracy is key, as is a willingness to adapt and offer solutions in a fast-paced and evolving business environment. |
| **Key Responsibilities:** | **Accounts Payable (AP):**   * Process supplier invoices including matching with purchase orders and goods receipts. * Ensure invoices are properly authorised in accordance with company policy. * Reconcile vendor statements and follow up on outstanding items. * Manage timely payment cycles and resolve AP-related queries.   **Accounts Receivable (AR):**   * Record and allocate customer payments accurately. * Prepare and circulate customer account statements. * Monitor and follow up on outstanding receivables and aged debtors. * Support credit control activities in collaboration with the commercial team.   **General Ledger and Month-End Close:**   * Assist with month-end and year-end closing activities, including accruals, journal entries, and account reconciliations. * Prepare audit schedules and variance analysis as required. * Review general ledger balances to ensure accuracy and completeness.   **Master Data and Invoicing Accuracy:**   * Maintain accurate product, contract, customer, and pricing data in ERP systems. * Ensure billing and invoicing are timely and reflect correct commercial terms.   **Compliance and Internal Controls:**   * Ensure adherence to internal control procedures and corporate policies. * Maintain and update third-party risk and anti-bribery compliance trackers. * Support customs compliance processes, including AEO registration activities.   **Audit Support:**   * Assist with the preparation and collation of documentation for internal and external audits. * Support audit queries with appropriate explanations and evidence.   **Tax and VAT Compliance:**   * Prepare and submit accurate VAT returns for entities in the Netherlands, Spain, and Finland. * Ensure timely and compliant EC Sales and Intrastat reporting.   **Expenses and Credit Cards:**   * Review and code corporate credit card transactions in line with expense policies. * Provide support to employees for expense submissions and corrections.   **Service Level and Stakeholder Management:**   * Ensure compliance with service level agreements (SLAs) for key suppliers and regional partners. * Provide support to other AB Agri and ABF entities within EMEA as required.   **Ad-hoc Support:**   * Contribute to process improvement projects and systems upgrades. * Take ownership of administrative or financial tasks as needed in a dynamic team environment. |
| **Budget Responsibility:** | * N/A |

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| **Person Profile/Knowledge**  Experience, any formal qualifications and necessary keys areas of knowledge or experience. | | |
| **Essential** | | **Desirable** |
| **Professional Qualifications:**   * Fully qualified accountant (e.g., CMA, ACCA, CIMA, CPA) with a relevant degree in Accounting, Finance, or Economics. * Demonstrated experience in financial accounting and month-end close processes. | | * Comfortable working to tight deadlines and managing workload under pressure. |
| **Technical & Systems Knowledge:**   * Solid understanding of ERP systems (e.g. Dynamics 365). * Proficient in Microsoft Office, particularly Excel (including VLOOKUP, Pivot Tables, and basic formulas). | | * Prior experience working in small, collaborative finance teams. |
| **Analytical & Problem-Solving Abilities:**   * Strong numerical and analytical skills with the ability to interpret and communicate financial data effectively. * Proactive in identifying and resolving issues, with a continuous improvement mindset. | | * Exposure to multi-country operations and working with culturally diverse colleagues. |
| **Communication & Language:**   * Strong written and verbal communication skills. * Fluency in English is required. | | * Experience using Microsoft Dynamics 365 (D365) and Power BI for enhanced financial reporting and analysis. |
| **Key Behaviours** | **Effective Communication:**   * Clear and professional in verbal, written, and telephone communication with both internal and external stakeholders.   **Customer Focus:**   * Demonstrates a service-oriented mindset and the ability to perform effectively in a fast-paced, customer-centric environment.   **Organisation and Reliability:**   * Well-organised and confident in handling business administration tasks, meeting deadlines, and managing competing priorities.   **Attention to Detail:**   * Maintains a high level of accuracy and quality in all work while staying focused on task completion.   **Adaptability and Growth Mindset:**   * Open to learning, feedback, and continuous improvement; demonstrates flexibility and willingness to adapt to changing business needs. | |
| **Other Factors**  Trave, shift pattern, working hours, Licence type etc. | **Travel Requirements:**   * Occasional travel may be required to the UK or Finland (FI) for team meetings, collaboration, or training.   **Work Arrangement:**   * Hybrid working model with a minimum of two days per week in the office (Netherlands-based location). | |