**Role Description & Person Profile**

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| **Role**  |  |
| **Job title** | Management Accountant |
| **Division** | Central Finance |
| **Location** | Peterborough |
| **Team Structure**  | Reporting to Group Finance Manager  |

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| **Description** |  |
| **Impact Statement**  | Support and drive the Central reporting and compliance team by ensuring the integrity and accuracy of the Central financial and management reporting. |
| **Role Objectives**  | * Reconciliation of Central balance sheet accounts ensuring they are completed accurately
* Reconcile and make postings to the Group loan accounts and reconcile on a regular basis. Follow up any queries with ABF and British Sugar
* Monitor and reconcile the various intersystem accounts regularly taking appropriate action where required to ensure accurate accounting
* Maintain the fixed asset register, running period analysis and reporting, depreciation, additions and write offs when required becoming the key point of contact within central finance
* Central cost recharges to other cost centres and divisions
* International payroll journals and recharge
* Intercompany and call account reconciliation
* Assist the Central Finance Manager with the preparation of the year-end audit file
* Support process improvement and system implementation projects as required
* Engage and develop strong relationships with Key Stakeholders.
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| **Key Stakeholder** | * Finance Business Partner
* Group Finance Manager
* FCs/FMs across different divisions
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| **Person Profile** |  | **Essential or** **Desirable** |
| **Knowledge** | * Part/newly qualified professional (CIMA/ACCA/ACA) with management accounts
* Attention to detail, accuracy and an ability to work to tight deadlines is crucial
* A good level of computer literacy
* Effective Communicator who will be confident dealing with both internal and external stakeholders where appropriate
* Well-developed problem-solving skills are essential given the complexity of some of the transactions and accounts
* Experience of process improvements/system implementation
 | EEEDDD |
| **Key Behaviours** | * Enjoy working in a fast-paced environment
* Ability to work as a self-starter and collaborate with the central finance team
* Natural curiosity with a desire to learn and develop
* Demonstrate accountability
* Resilience
* Ability to challenge to drive performance
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| **Other Factors**  |  |  |