**Role Description & Person Profile**

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| **Role** |  |
| **Job title** | Information Security Specialist |
| **Division** | GTS (Group Technology Services) |
| **Department** | IT Risk & Security |
| **Location** | Hybrid - Peterborough and Remote |
| **Team Structure**  Reports to, direct reports, etc**.** | Information Security Manager |

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| **Description** |  |
| **Impact Statement**  The contribution of the role to achieving the overall business objective. Span of impact.  Main purpose, focus of the role. | You will be responsible for assisting the Risk & Security team in identifying and recording current, new and emerging areas of security and compliance risk. You will take part in the management of internal and external stakeholders and develop the risk framework to enable the business to achieve our strategic objectives.   * Collect business requirements and provide advice and oversight to ensure that Information Security policy is complied with for projects, processes, and systems. * Support the implementation of Cyber Security programme * Oversight for Security architecture, principles, and standards * Provide security best practice and policy compliance advice to the IT Risk Analyst and the wider business |
| **Role Objectives**  The key responsibilities and key accountabilities of role. | Main duties and responsibilities, but not be limited to:   * Coordinate vulnerability management activities across the IT estate including areas such as operating technology and cloud environments * Maintain in depth understanding of Business Unit processes, systems, technologies, data, customers, consumers, partners * Review the Implementation of Information Security Policies and Standards * Communicate, oversee technical implementations of security solutions required to meet business objectives * Proactively carry out security testing and identify areas of non-compliance, provide recommendations, and facilitate the remediation activities where applicable * Support the delivery of the third-party risk management framework * Participate in internal security forums and external conferences engaging with industry experts and providing insights back into the business to influence the cyber security programme * Provide cover across the Risk & Security team |
| **Key Stakeholders**  What are the challenges of the relationships, communication strategies required, etc | * Head of IT Risk & Security * Information Security Manager * GTS Business Partners * ABF CISO, ABF GCS, BTS SOC * Business and Central Function Heads * Business Risk Manager * Head of Systems Technology |
| **Scope**  Depth, breath of knowledge application, ability to innovate, complexity of tasks, budgetary responsibility. | * Business relationship and collaboration on security matters * Requirements gathering * Cyber Security architecture * Advisory * Project management |

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| **Person Profile** |  | **Essential or**  **Desirable** |
| **Knowledge**  Consider experience, any formal qualifications genuinely necessary or any key areas of knowledge. | Degree in computer science, or closely related  Strong interpersonal skills and communication  Self-starter and inquisitive  Security qualification e.g. SSCP, CCSP, CompTIA Security+  Experience of working in a security team | D  E  E  D  D |
| **Key Behaviours**  Consider which of our Guiding Principles are particularly relevant and also any role specific behaviours. | Customer Focused  Insightful  Work as a team. | E  E  E |
| **Other Factors** | Occasional Travel | E |