

Role Description and Person Profile

Role Description	
Job title:	Process Operative
Reports to:	Shift Team Leader
Location:	Primary Diets - Melmerby
Direct & Indirect Reports:	None
Overall Purpose:	<p>Responsibility for the process to manufacture specialist non heat treated animal feed in piglet starter and meal forms to strict hygiene, quality and segregation standards making all necessary quality control checks and plant adjustments to achieve the required standards.</p>
Key Responsibilities:	<ul style="list-style-type: none"> • To improve communication and drive the site to be a great place to work. • Monitor production process through the in-house Datastor system to ensure optimum throughput • Supervise daily operation to ensure all tasks are being conducted according to site/Company procedures • Champion the business improvement programme and encourage a culture of engagement across the team • Communicate with other functions to ensure customer expectations are met • Own and manage the manufacturing factors to maximize finished product quality standards and consistency. • Discuss production issues as they arise. • Complete daily finished product testing as required. • Inform Maintenance of problems/issues as they arise. • Ensure hand tip additions are weighed & recorded correctly as required • Adhere to all site and Company Health and Safety regulations. • Assist in completion of period end stock takes and assist in the investigation of discrepancies. • Covering any part of the production process as required • Maintain mill hygiene standards in accordance with issued schedules to meet the requirements of internal and external

	<p>audits.</p> <ul style="list-style-type: none"> • It is expected that you will carry out various reasonable duties not listed here in the course of your work as required by the business, for example painting, assisting with maintenance work, ripping & tipping, emptying tote bins, toting out rolls and weighing additives. • Testing and recording samples where needed • Pack and store product in conjunction with requirements • Complete daily packing report sheets.
Feed Safety:	<ul style="list-style-type: none"> • Understand the impact of processes and actions on Feed Safety. • Carry out tasks and procedures as trained

Person Profile		Essential or Desirable
Qualifications/ Experience:	Forklift truck Licence	D
	Basic Computer Keyboard Skills	D
	Familiarity with Process Control Computers	D
Key behaviours:	<ul style="list-style-type: none"> • Responds positively to changing business priorities • Keeps calm under pressure • Applies discretion; communicates to the right people about the right things 	E E E
Other factors (Travel, shift working):	Shift working is required across days and nights	E